

RECONCILIATION FORM OF QUARTERLY RETURNS OF TAX WITHHELD FROM WAGES

1. TOTAL NUMBER OF EMPLOYEE'S (W2) STATEMENTS ATTACHED HEREWITH: _____
2. TOTAL INCOME TAX WITHHELD AND SUBMITTED FOR:

1ST QUARTER ENDED	MARCH 31
2ND QUARTER ENDED	JUNE 30
3RD QUARTER ENDED	SEPTEMBER 30
4TH QUARTER ENDED	DECEMBER 31
3. TOTAL OF QUARTERS (DO NOT INCLUDE PENALTY/INTEREST) _____
4. TOTAL OF LOCAL INCOME TAX WITHHELD FROM THE W2 STATEMENTS ATTACHED _____
5. SUBTRACT LINE 3 TOTAL FROM LINE 4
 IMPORTANT: *IF DIFFERENCE IN AMOUNTS, YOU MUST CORRECT BEFORE SUBMITTING

AMOUNT OF LOCAL WITHHELD

LOCAL TAXPAYER BILL OF RIGHTS NOTIFICATION

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by calling the receiver of taxes at 814-724-6000 during the business hours of 9:00 a.m. and 4:00 p.m.

IF REFUND IS LESS THAN \$1.00 IT WILL NOT BE ISSUED. IF BALANCE DUE IS LESS THAN \$1.00, DO NOT INCLUDE REMITTANCE BUT FILING IS STILL REQUIRED.

IF ADDITIONAL PAYMENT IS DUE, PLEASE ENCLOSE A CHECK FOR THE DIFFERENCE ALONG WITH AN EXPLANATION.

RECEIVER OF TAXES
 CITY OF MEADVILLE
 AND AREA INCOME TAX BUREAU
 984 WATER STREET
 MEADVILLE, PA 16335

COPY A - TO RECEIVER OF TAXES